# Acciaieria Arvedi 🗸





### **CODE OF ETHICS**

Update approved by the Board of Directors of Acciaieria Arvedi S.p.A. on 15<sup>th</sup> December 2023





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#### 1 FOREWORD

Due to the complexity of the situations in which Acciaieria Arvedi (hereinafter also referred to as "AA" or the "Company") finds itself operating, it is important to define with the utmost transparency the set of values that Acciaieria Arvedi recognises, accepts and shares and the set of responsibilities that Acciaieria Arvedi assumes both internally and externally. This is why the Code of Ethics (hereinafter also referred to as the "Code") has been drawn up, the observance of which by directors, employees and associates is of fundamental importance, as a guarantee of reliability in a market context in which the Company's positive image can represent a significant competitive advantage.

This Code therefore expresses the ethical commitments and responsibilities in the conduct of business and corporate activities undertaken by the Company's employees, whether directors or associates in any sense of the word. It constitutes, together with the Organisation and Management Model, an essential element of the system of preventive control with respect to the commission of the offences contained in the "catalogue" of offences referred to in articles 24 et seq. of the (lt.) Legislative Decree 231/2001, concerning the "Administrative Liability of Legal Persons".

#### 1.1 The mission of Acciaieria Arvedi

Acciaieria Arvedi is one of Europe's leading companies for the production of hot-rolled coils, obtained by processing molten steel at high temperatures and intended in part for the other companies of the Arvedi Group, and in part for sale to third parties.

Acciaieria Arvedi's main mission is to create value for its shareholders and to pursue customer satisfaction and the professional growth of its human resources.

#### 1.2 Ethical Vision - Relations with stakeholders

Acciaieria Arvedi aspires to maintain and develop the relationship of trust and to satisfy the legitimate expectations of its stakeholders, i.e., those subjects (understood in the sense of individuals, groups, organisations) who have significant relations with the company and whose interests are, for various reasons, involved in the company's activities, in a manner consistent with its mission.

In particular, the stakeholders include shareholders, employees, external collaborators, customers, suppliers and business partners. In a broader sense, the stakeholders also include all those subjects or groups of subjects, as well as the organisations and institutions that represent them, whose interests are affected by the direct and indirect effects of Acciaieria Arvedi's activities because of the exchange relationships they have with it or because they are significantly influenced by it, such as local and national communities, environmental associations and future generations.

This Code is characterised by an ideal of cooperation for the mutual benefit of the parties involved, while respecting the role of each. Acciaieria Arvedi therefore requires that each of the aforementioned parties acts in accordance with principles and rules inspired by a similar idea of ethical conduct.

AA has embarked on a path, as part of the global process of developing sustainability issues, consistent with the goals of the 2030 Agenda for Sustainable Development approved by the UN General Assembly.

#### 1.3 Duty of trust

Since the Code of Ethics clarifies Acciaieria Arvedi's particular duties towards stakeholders, its effective compliance contributes to Acciaieria Arvedi's reputational value.

The Code of Ethics therefore consists of:





- > general principles on relations with the aforementioned parties, which generally define the reference values in Acciaieria Arvedi's activities;
- business conduct criteria (Customers, Suppliers, Public Administration and other stakeholders, such as the environment and society), which specifically provide the guidelines and standards to which Acciaieria Arvedi directors, employees and associates are required to adhere in order to comply with the general principles and to prevent the risk of unethical conduct;
- relations with employees and associates;
- implementation mechanisms, which describe the system that checks compliance with the Code of Ethics and its continuous improvement.

#### 1.4 Scope and validity of the Code

The provisions of the present Code apply to the Company and are therefore binding on the conduct of its directors, employees and associates<sup>1</sup>, who are therefore required to know and respect it, to contribute to its implementation and to report any deficiencies. In any case, the application of the mandatory legal and contract requirements (including national, territorial and company collective bargaining), as applicable each time, is reserved.

The present Code also applies to third parties with whom Acciaieria Arvedi has relations, in compliance with the law or with agreements stipulated with them and within the limits of the present Code.

In particular, Acciaieria Arvedi promotes the application of the fundamental principles set out in this Code, also by inserting, in the models and contractual schemes between third parties and the Company, special clauses establishing the obligation on these third parties to comply, as part of its activities and organisation, the provisions of the present Code.

The provisions contained in the Code of Ethics:

- > supplement the conduct that the employee is required to observe, by virtue of the laws in force and the obligations laid down in collective and individual bargaining agreements. Compliance with the rules of the Code is an essential part of the contractual obligations of all employees under art. 2104 of the (It.) Civil Code<sup>2</sup>;
- conformed in particular to the indications contained in (It.) Legislative Decree 231/2001 concerning the "Administrative Liability of Legal Persons".

The Code of Ethics is valid both in Italy and abroad, taking into account the cultural, social and economic diversity of the various countries in which Acciaieria Arvedi operates.

Acciaieria Arvedi undertakes to facilitate and promote the knowledge of the Code by the recipients.

Any behaviour contrary to the letter and spirit of the Code will be sanctioned in accordance with the provisions of the Disciplinary System.

<sup>&</sup>lt;sup>2</sup> "Art. 2104: Employee diligence. Employees must use the diligence required by the nature of the work to be performed, the interest of the undertaking and the higher interest of national production. They must also comply with the instructions for the execution and discipline of work given by the owner of the undertaking and their associates, on whom he is hierarchically dependent".



<sup>&</sup>lt;sup>1</sup> To this end, the Board of Directors transposes the Code of Ethics (making any necessary changes) by means of a specific resolution.



#### **2 GENERAL PRINCIPLES**

#### 2.1 Honesty

The quality and effectiveness of the Company organisation as well as the Company's reputation constitute an inestimable asset and are substantially determined by the conduct of the Company's employees and associates. Employees and associates are therefore held to contribute, through their conduct, to safeguarding this asset and, in particular, the Company's reputation, both in the workplace and outside.

In particular, honesty is the fundamental principle for all Acciaieria Arvedi's activities, initiatives, reports and communications and is an essential element of company management.

Relations with stakeholders, at all levels, must be characterised by fairness, cooperation, loyalty and mutual respect.

In carrying out their functions, each AA's employee and associate shall maintain a conduct based on moral integrity, taking into account the various social, economic, political and cultural context of reference and, in particular, the following values:

- honesty, correctness and good faith, assuming responsibility according to their functions and duties:
- transparency, treating the information in their possession speedily and implementing communication and information processes based on clarity, completeness, precision and sharing.

#### 2.2 Compliance with the laws

The respect of law, as well as the provisions of its Statute, is a fundamental principle of Acciaieria Arvedi.

Within the scope of their professional activities, Acciaieria Arvedi's employees and associates are required to diligently respect the legal system (national, supranational or foreign) in which they operate, the Code of Ethics and internal regulations.

For this purpose, each AA's employee and associate undertakes to diligently acquire the necessary knowledge of the applicable legal rulings for the carrying out of their functions, as in force at the time.

In no case may the pursuit of Acciaieria Arvedi's interest justify conduct that is unlawful, or conduct that obstructs justice or, in any case, leads to making false or misleading statements to the judicial authorities.

Each employee and associate shall observe, in addition to the general principles of diligence and loyalty referred to in art. 2104 of the Italian civil code, also the behavioural provisions contained in the applicable collective contracts.

#### 2.3 Confidentiality

Acciaieria Arvedi ensures the confidentiality of the information in its possession, except in the case of express and conscious authorisation and in accordance with the legal regulations in force.

The notion of confidential information includes all data, knowledge, records, documents, reports, notes, studies, drawings, photographs, and any other material relating to the Company's organisation and business assets, production methods, commercial and financial transactions, research and development activities, as well as judicial and administrative proceedings regarding the Company.





The information underlying business processes represents a strategic and competitive value for Acciaieria Arvedi.

Acciaieria Arvedi's employees and associates are required to ensure the confidentiality of company information and to use it only for the purposes related to the performance of their duties.

The use of company information for purposes other than the performance of their duties may constitute a breach of the fiduciary relationship underlying the employment relationship and may cause damage to the Company, with economic and legal consequences, including for employees and collaborators.

The obligation of confidentiality shall remain in force even after relations with the Company cease, in compliance with current regulations.

Any reserved information must be kept in places not accessible to unauthorized persons.

#### 2.4 Fairness in case of potential conflicts of interest

In the conduct of any activity, situations must always be avoided where the persons involved in the transactions are, or may even just appear to be, in conflict of interest.

This means that neither an employee or an associate may pursue an interest other than that of the Company, or take advantage "personally", or through an intermediary, of the undertaking's business opportunities.

Similarly, a subject representing customers or suppliers, or public or EU institutions may not be favoured by a conflict of interest of an employee or collaborator who acts contrary to their fiduciary duties towards AA.

#### 2.5 Relations with shareholders and value creation

Acciaieria Arvedi creates the conditions for widespread and informed participation of shareholders in decisions within their competence, promotes equality and completeness of information and protects their interest.

Acciaieria Arvedi endeavours to ensure that the overall management of resources is such as to safeguard and possibly increase the value of the organisation.

#### 2.6 Value of human resources

Acciaieria Arvedi bases internal relationships on dialogue, protects and promotes the value of human resources, respecting and valuing individual characteristics, in order to improve and enhance the assets and knowledge possessed by each employee.

Acciaieria Arvedi protects the physical and moral integrity of individuals and guarantees working conditions that respect dignity. Therefore, requests or threats aimed at inducing persons to act against the law and the Code of Ethics, or to behave in a manner detrimental to their moral and personal convictions and preferences, are not tolerated.

The Company guarantees security provisions in full respect of human rights and public freedoms.

Acciaieria Arvedi supports and respects nationally and internationally recognized human rights in accordance, in particular, with the UN Universal Declaration of Human Rights, the European Convention for the Protection of Human Rights and Fundamental Freedoms, the Charter of Fundamental Rights of the European Union (CFREU) and the ILO (International Labour Organization) Convention.

Acciaieria Arvedi strictly rejects all forms of child labour.







Acciaieria Arvedi rejects all forms of forced, compulsory or coercive labour, such as requiring personnel to pay "deposits" at the beginning of employment, or withholding amounts of employees' wages, pay benefits, property or documents.

#### 2.7 Health and safety

Acciaieria Arvedi recognizes health and safety of its employees as a fundamental principle in carrying out its activity.

Acciaieria Arvedi undertakes to ensure safe and healthy working conditions for its employees and associates, aimed at their physical and moral integrity, working conditions that respect individual dignity and safe and healthy workplaces.

Acciaieria Arvedi adopts and maintains appropriate management systems aimed at identifying, preventing and reacting to any risk situations, in order to ensure the health and safety of all personnel.

Acciaieria Arvedi has always been careful to ensure that the subject of health and safety in the work areas under its jurisdiction is concretely implemented and respected.

This attention starts from the full awareness that the work activity carried out inside steel plants is, due to the characteristics of the locations and operations carried out within them, potentially dangerous.

The hypothetical hazards to which workers in the steel industry may be exposed (thermal, chemical, acoustic, crushing, spinning, etc.) must be carefully identified and monitored.

To this end, a Risk Assessment Document has been prepared, pursuant to art. 28 of (It.) Legislative Decree 81/2008, which analysed every known and/or foreseeable hypothetical actual and/or foreseeable risk - at the time the document was expanded - that Acciaieria Arvedi workers might face; this Document must be constantly reviewed, should experience suggest the need to implement the level of safety within the company.

In Acciaieria Arvedi a corporate Organisation Chart has been prepared, formally defining the roles within the Company according to a hierarchical structure, governed by a system of powers of attorney and proxies regarding workplace health and safety, which are necessary to identify the individuals who ensure the proper and widespread implementation of the stipulated provisions and principals.

Of extreme importance then is the activity of informing and training workers, punctually carried out by Acciaieria Arvedi, in order to implement, in the broadest and most complete manner possible, compliance with legislation on occupational health and safety and environmental protection. This activity is implemented when each worker is hired and upon transfers, job changes, introduction of new work equipment, technologies, potentially dangerous substances or preparations. In addition, workers are also required to periodically attend refresher courses.

The work activity is then regulated through specific internal documentation (e.g., Procedures, Standard Operating Practices), which guides the worker in the performance of their activity through the execution of individual operations, in order to prevent the occurrence of an accident or exposure to substances, temperatures, noises and other things that may cause them an illness.

Acciaieria Arvedi pays particular attention so that each worker is provided with and uses the Personal Protective Equipment (PPE), required by the law; for this purpose, workers are equipped with these devices from the first moment they begin to carry out activities within the establishments and are trained to ensure that these accident prevention measures are correctly and thoroughly used.

Particular attention is then paid to the activity carried out within the Production Sites, through the use of contracts, which must be awarded to individuals/companies on the basis of their proven ability and not





exclusively according to a criterion of savings; the contractor's awareness is then raised, before starting any task, so it operates through punctual compliance with the rules governing the subject of this chapter.

#### 2.8 Commitment to sustainable development

The environment is a primary asset that Acciaieria Arvedi is committed to safeguarding.

To this end, the Company is committed to operating in accordance with current environmental protection regulations, using the best available technologies, promoting and planning the development of its operations in a manner that maximizes the value of natural resources, preserving the environment for future generations and promoting initiatives for a broad-based protection of the environment.

The Company is therefore committed to reducing the environmental and landscape impact of its activities, as well as preventing risk to the population and the environment, not only in compliance with current legislation, but also taking into account the development of scientific research and best practices in the field.

#### 2.9 Impartiality

Acciaieria Arvedi does not allow any form of discrimination in internal and external relationships.

In decisions affecting relations with all stakeholders, the Company operates without any discrimination based on gender, age, skin colour, culture or ethnic origin, sexual orientation, disability, religion, beliefs or any other condition that could give rise to discrimination.

#### 2.10 Responsibility to society

Acciaieria Arvedi is aware of the (indirect) influence that its activities can have on the conditions, economic and social development and general wellbeing of society, as well as the importance of social acceptance by the communities in which it operates. For this reason, Acciaieria Arvedi intends to conduct its investments in an environmentally sustainable manner, respecting local and national communities.

Sustainability is a fundamental value for Acciaieria Arvedi, which, since 2019, has prepared and published its Sustainability Report: a choice of transparency and social responsibility towards stakeholders and the territory.





#### **3 BUSINESS CONDUCT**

In its business relations, Acciaieria Arvedi is inspired by the principles of loyalty, fairness, transparency, efficiency and openness to the market.

Acciaieria Arvedi's employees and associates, whose actions may be in some way referable to Acciaieria Arvedi itself, must follow proper conduct in business dealings with private counterparts and in relations with the Public Administration and with the bodies of the European Communities, regardless of the market competitiveness requirements and the importance of the business being transacted.

#### 3.1 Fighting corruption

Aware of the negative impact that corruption can have on social and economic progress, as well as on business, Acciaieria Arvedi therefore does not tolerate any form of corruption.

Therefore, the Company, in line with the values of honesty and transparency, is committed to implementing all necessary measures to prevent and avoid corruption.

In particular, all behaviours consisting in offering, promising, paying, receiving, demanding, authorising – directly or indirectly – undue benefits of any nature (such as goods, money or other benefits) that may be deemed such as to unlawfully influence the relations between AA and its counterparties, be they public or private, are prohibited.

#### 3.2 Conflict of interest

Acciaieria Arvedi's employees and associates must avoid all situations and activities in which a conflict may arise with the interests of the company or which may interfere with their ability to make impartial decisions in the best interests of the company and in full compliance with the rules of the Code. Any situation that may constitute or lead to a conflict of interest must be promptly reported to the employee's superior.

In particular, all Acciaieria Arvedi's employees and associates are required to avoid conflicts of interest between personal and family business activities and the duties they hold within the structure they belong to.

By way of a non-limiting example, the following situations give rise to conflicts of interest:

- assumption of economic and financial interests of the employee and their family members in the
  activities of suppliers, customers and competitors (such as, for example, taking out shareholdings,
  directly or indirectly, in the company capital of these);
- using one's position in the Company or information acquired in one's work in such a way as to create a conflict between one's personal interests and the interests of the Company;
- assumption of corporate roles or carrying out work activities of any kind with customers, suppliers, competitors;
- accepting money, favours or benefits from persons or companies that are or intend to enter into business relations with Acciaieria Arvedi.

#### 3.3 Gifts, gratuities and other forms of benefits

It is not permitted for Acciaieria Arvedi's employees and associates to pay or offer to public officials and persons in charge of a public service, to officials of EU bodies, or to private individuals, directly or indirectly, even on the occasion of festivities, money and material benefits of any kind to third parties, which may influence or give the impression of influencing an act of their office.







Gifts or forms of hospitality are permitted, when they are of modest value (indicatively not exceeding € 50, or even less in the case of invitations if the recipient is a public official) and in any case such as not to compromise the integrity or reputation of one of the parties and not to be interpreted, by an impartial observer, as aimed at acquiring improper advantages. In any case, this type of expenditure must always be authorized by the department mentioned in the procedures and documented appropriately.

Any employee or associate who receives gifts or favourable treatment not directly attributable to normal courteous relations shall immediately inform their supervisor, for the adoption of the appropriate measures.

#### 3.4 Charitable acts in favour of communities

In the case of charitable acts, such as donations and contributions, to organisations operating in the social or non-profit field, special attention will be paid to any possible conflict of interest of a personal or corporate nature when choosing the proposals to support.

The transparency of each donation must be guaranteed. It is therefore necessary to know the recipient of the donation and it is always advisable to transparently ensure the reason for the donation, as well as to trace the use of the donation.

Certain donations are prohibited in any case, including donations:

- to natural persons or profit-making organisations;
- on private accounts;
- to organisations whose purposes are not compatible with Acciaieria Arvedi's business principles.

#### 3.5 Compliance with reference standards

Acciaieria Arvedi adopts a corporate governance system that complies with the provisions of the law and is primarily aimed at:

- achieving maximum transparency towards the Company's stakeholders;
- controlling management risks;
- meeting the legitimate expectations of shareholders.

#### 3.6 Relations with customers

Acciaieria Arvedi pursues its mission by offering quality products on competitive terms and in compliance with all regulations to protect fair competition.

Acciaieria Arvedi recognises the appreciation of those who demand products as fundamental to its business success.

The Company entertains relations with customers who respect the fundamental principles and, taking into account their legal, social, economic and cultural order of reference, the provisions of this Code.

To consolidate the esteem and, consequently, the loyalty of its customers, the relationships with them must be set by each employee and associate according to criteria of legality and honesty, respecting the principles of professionalism and integrity. To this end, employees and associates are required to carry out their activities towards customers with competence, precision, prudence, wisdom, dedication and efficiency, as well as with honesty, loyalty, willingness to collaborate and transparency.

In particular, employees and associates of Acciaieria Arvedi are obliged to:

• comply with internal procedures set by Acciaieria Arvedi for managing customer relations;





- provide, with efficiency, courtesy and timeliness, within the limits of the contractual provisions, high quality products that meet the customer's reasonable expectations and needs;
- provide accurate, precise and exhaustive information about products and services provided by Acciaieria Arvedi, so that customers can make informed decisions;
- adhere to the truth in advertising or other communications, without false or misleading statements.

Promotions of the Company's products and services must be fair, accurate and coherent with current laws. The objective statements must be based on facts. Information that is given out must be accurate and truthful in advertising and statements. Any comparisons with rival products and services must be fair, accurate and verifiable.

#### 3.7 Relations with suppliers

The Company entertains relations with suppliers who respect the fundamental principles and, taking into account their legal, social, economic and cultural order of reference, the provisions of this Code.

In contracting, procurement and, in general, the supply of goods and services, Acciaieria Arvedi's employees and associates are required to:

- comply with internal procedures for selecting and managing relations with suppliers;
- consistently with the selection procedures adopted, not preclude any supplier company meeting
  the requirements from competing for the award of a supply contract from Acciaieria Arvedi, adopting
  objective evaluation criteria in the selection, according to declared and transparent procedures;
- inform their Manager of any personal interest in the carrying out of their functions that may lead to a conflict of interest;
- observe the contractual terms and conditions;
- maintain a frank and open dialogue with suppliers, in line with good business practice.

All suppliers are obliged to comply with current labour legislation, with particular attention to:

- child labour, women's labour, immigration and all so-called weak and/or protected categories;
- health and safety conditions, trade union rights or rights of association and representation.

#### 3.8 Relations with Partners

When participation in initiatives is jointly with other bodies, whether through the constitution of a joint venture with one or more partners or through the acquisition of shareholdings in companies where other partners are present, the employees and associates must:

- establish relations only with partners or other shareholders who enjoy a commercially reliable reputation, based on ethical principles comparable with the Company's and who operate in line with the Code;
- ensure the transparency of the agreements and avoid signing secret pacts or agreements contrary to law:
- immediately inform the appropriate company officer of any behaviour by the affiliated company, the joint venture or a partner that may seem to be in contrast with the Code.





#### 3.9 Public Administration

#### 3.9.1 Relations with the Public Administration

Relations with Public Institutions, EU Bodies, public officials and persons entrusted with a public service are reserved exclusively to the corporate departments and responsibilities delegated thereto.

In the relations that employees and associates entertain, including through third parties, with the Public Administration, the following principles must be respected:

- it is necessary to operate respecting the law and correct commercial practice, and it is expressly forbidden to adopt behaviour which, to benefit the Company or pursue the same's interest, is such as to constitute a crime;
- when any business negotiations, request or relations with the Public Administration are in progress, employees, collaborators and whoever works on behalf of the Company shall not try to improperly influence decisions nor induce to act contrary to official duties, even if they are to the advantage or in the interest of the Company, managers, functionaries (including those who negotiate or take decisions on behalf of the Public Administration) or employees of the Public Administration or their relatives or cohabitants.

Acciaieria Arvedi, through its employees or associates, must not give, promise or offer to public officials, persons in charge of a Public Service or employees in general of the Public Administration or other Public Institutions, money, goods or other utilities to promote and favour its interests and take advantage of them. It is therefore forbidden to give any form of gift to public officials or persons in charge of a public service, of any kind, whether Italian or foreign, or to their family members, even through intermediaries, such as to influence the independence of judgement or induce them to ensure any advantage to Acciaieria Arvedi. This rule does not allow for exceptions even in those countries where offering valuable gifts to business partners is considered customary.

Any employee or associate who receives, directly or indirectly, proposals of benefits, against disbursement or promise of money, goods or other benefits, from public officials, persons in charge of a public service or employees in general of the Public Administration or other Public Institutions that constitute such an offence, shall inform their Manager, for the adoption of the appropriate measures.

#### 3.9.2 Correct information to the Public Administration

All relations with State institutions, national, EU or international bodies, are exclusively attributable to forms of communication aimed at explaining Acciaieria Arvedi's activities, responding to informal requests or acts of inspection or, in any case, making the Company's position on relevant issues known.

Furthermore, it is forbidden for directors, employees and associates of the company and third parties to:

- falsify and/or alter accounts in order to obtain an undue advantage or any other benefit for the company;
- falsify and/or alter documentary data in order to obtain favour or approval for a project that does not comply with the relevant regulations;
- allocate public funds for purposes other than those for which they were obtained.





#### 3.9.3 Antitrust and regulatory bodies

The Company acknowledges that competition is an essential element for the Country's economic and social development. To this end, in carrying out its activity, it will see that the general conditions of business freedom are respected, allowing economic operators to have access to the market and to compete with equal opportunities, and shall protect its customers, favouring price containment and improvement in the quality of the services deriving from free competition.

Acciaieria Arvedi fully and scrupulously complies with the rules issued by the Market Regulatory Authorities, does not deny, conceal or delay any information requested by the antitrust authorities and other regulatory bodies in their inspection functions, and actively cooperates during the course of investigative procedures, avoiding preventing or hindering the performance of control activities.

#### 3.10 Relations with society

#### 3.10.1 Relations with trade unions

Relations with political and trade union organisations are held by the Company representatives authorised for this purpose or by the persons delegated by the same, in compliance with the standards of the present Code, as well as the Company Statute and special laws, with particular regard to the principles of impartiality and independence, at national and international level.

Acciaieria Arvedi does not make contributions, whether direct or indirect and in any form, to political and trade union parties, movements, committees and organisations, or to their representatives and candidates, except for those due under specific regulations.

#### 3.10.2 Relations with the mass media

Information to the outside world must be truthful and transparent. Relations with the press, television and mass media generally, both national and foreign, are reserved exclusively for the corporate departments and responsibilities delegated thereto.

Employees and associates may only provide information to representatives of the mass media with the prior authorisation of the competent departments.

Unauthorised disclosure of company information is a breach of the fiduciary relationship underlying the employment relation and may cause damage to the Company with economic and legal consequences, including for employees and contractors.

In no manner or form may employees and associates give or promise money, gifts or other advantages aimed at influencing the professional activities of the mass media, or which may reasonably be interpreted as such.

#### 3.11 Health and safety

As part of its activities, Acciaieria Arvedi is committed to contributing to the development and wellbeing of the communities in which it operates, pursuing the objective of ensuring the safety and health of employees, contractors, customers, suppliers and the communities affected by its activities.

Acciaieria Arvedi's employees and associates, within the scope of their duties, participate in the process of risk prevention, environmental protection and health and safety protection for themselves, their colleagues and third parties.





Everyone is obliged to strictly observe all precepts governing occupational health and safety and coexistence in the workplace.

#### 3.12 Environment

Acciaieria Arvedi believes that environmental protection is of the utmost importance in order to achieve sustainable development, taking into consideration the rights of the community and future generations. For this reason, the Company is committed to spreading a culture of respect for the environment, promoting responsible behaviour and practices in order to reduce the direct and indirect impacts of its business activities.

Acciaieria Arvedi believes that no business activities and practices should directly or indirectly lead to the irreversible alteration of natural ecosystems. In each activity, operation solutions should be sought that limit, as much as possible, the pollution of the air, water or soil, the accumulation of substances extracted from the subsoil or produced by the Company, and the waste of natural resources (water, plants, animals, minerals, etc.) and energy. To this end, AA, in strict compliance with applicable environmental legislation, pays particular attention to the following aspects:

- a. developing processes and activities that are as safe and environmentally friendly as possible, by using criteria and advanced technology in the field of environmental protection, energy efficiency and the sustainable use of resources:
- b. using energy preferably from renewable sources, generated by its own production plants or purchased from third parties;
- c. implementing initiatives aimed at making its buildings more energy efficient;
- d. promoting the use of recycled and recyclable materials;
- e. assessing the environmental impacts of all company processes and activities and minimising environmental risks;
- f. cooperating with stakeholders, both inside and outside the Company, in order to optimise the management of environmental issues;
- g. using logistics services with a low environmental impact;
- h. reducing waste production and using responsible disposal procedures;
- i. achieving high standards of environmental protection by implementing adequate management and monitoring systems.

#### 3.13 Transparency of corporate accounting

Accounting transparency and the keeping of accounts according to principles of truth, completeness, clarity, precision, accuracy and compliance with regulations in force is a fundamental prerequisite for effective control. Each person concerned is required to cooperate to ensure that management performance is correctly and promptly represented in the accounts.

Adequate supporting documentation of the activity performed must be kept on file for each transaction to enable:

- · easy bookkeeping;
- the identification of different levels of responsibility;
- accurate reconstruction of the transaction, also to reduce the likelihood of misinterpretation.

Each record must reflect exactly what is shown in the supporting documentation. Each employee and associate is required to cooperate in the correct and timely recording in accounting of each management activity.





The presentation of appropriate supporting documentation is also required of employees and collaborators in the compilation of expense reports for which reimbursement is requested.

In addition, the transparency, accuracy and completeness of financial statement information are of particular importance.

#### 3.14 Prevention of money laundering and terrorism financing

Acciaieria Arvedi fulfils its obligations with regard to the prevention of money laundering and does not lend itself either directly or indirectly to money laundering and terrorist financing activities.

Each employee, in case of doubt, must contact the relevant financial manager and/or the Legal or Compliance Department to have unusual financial transactions checked, particularly if they are cash payments that could give rise to the suspicion of money laundering.





#### 4 RELATIONS WITH EMPLOYEES AND ASSOCIATES

#### 4.1 Human Resources management policies

Human resources are an indispensable element for the existence of the Company. The dedication and professionalism of employees and associates are decisive values and conditions for achieving Acciaieria Arvedi's objectives.

Acciaieria Arvedi is committed to developing the skills and competencies of each employee and associate and to offering equal employment opportunities, ensuring that everyone is treated on the basis of merit, without any discrimination. The competent departments must:

- adopt criteria of merit, competence, assessment of individual and in any case strictly professional capabilities and potentials for any decision concerning an employee;
- select, recruit, train, remunerate and manage employees and associates without any discrimination, promoting workforce inclusion and diversity;
- create a working environment without racial, cultural, ideological, sexual, physical, moral, religious
  or other discrimination and provide equal opportunities for employees and associates on equal
  terms;
- not use, threaten to use, or condone disciplinary practices that undermine the dignity of workers;
- ensure fair working hours that comply with applicable law and industry standards on working hours, overtime, vacations and paid vacations.

Acciaieria Arvedi interprets its entrepreneurial role, both in the protection of working conditions and in the protection of the psycho-physical integrity of the employee, respecting their moral personality, preventing them from suffering unfair pressure or undue hardship. The Company is committed to complying with current labour legislation, with particular attention to child labour, women's labour and that of all so-called weak and/or protected categories, trade union rights or, in any case, rights of association and representation. The Company is also committed to compliance with the legislation on illegal immigration and the status of foreigners.

Acciaieria Arvedi expects its employees and associates, at every level, to cooperate in maintaining a climate of mutual respect for the dignity, honour and reputation of each individual in the Company. Acciaieria Arvedi shall intervene to prevent physical abuse, harassment of any kind, interpersonal attitudes that are insulting or defamatory and, in any case, harmful to the personality of others.

#### 4.2 Compensation policy

Acciaieria Arvedi pays its workers fairly, regularly and on time. The Company does not apply any kind of wage discrimination, inappropriate deduction and adequately rewards overtime.

In particular, AA guarantees:

- a) the legal minimum wage applicable to all workers or the wage established by a collective agreement, whichever is higher. In the absence of legal minimum wage and collective agreement, the site pays the prevailing industry standard. The site also pays all benefits required by law or contract;
- b) equal pay for work of equal value;
- c) adequate remuneration for overtime;
- d) payment of workers only in monetary terms and in full.





#### 4.3 Protection of privacy

In carrying out its activities, the Company processes personal data of employees, collaborators and third parties.

The Company requires that employees and collaborators undertake, within the scope of their duties, so that the data are processed in accordance with the regulations as in force.

To this end, the processing of personal data is allowed only to authorised personnel and in compliance with the rules and internal procedures of Acciaieria Arvedi which are established in accordance with current legislation.

The privacy of employees and associates, in compliance with the law and in particular with the principles of lawfulness, fairness and transparency set out in EU Regulation 2016/679, is protected through operational standards specifying the information received by employees and associates and the way it is processed and stored.

These standards also provide for the prohibition, except in cases provided for by law, of disclosing and/or disseminating personal data without the prior consent of the data subject. Any investigation into the ideas, preferences, personal tastes and private lives of employees and associates is forbidden.

The personal data of employees and associates are collected for specified, explicit and legitimate purposes.

#### 4.4 Health and safety

Acciaieria Arvedi is committed to consolidating and further disseminating a culture of safety, developing risk awareness, promoting responsible behaviour by all workers, all in order to preserve their health and safety.

To this end, the technical planning of workplaces, equipment and processes must be based on the highest level of compliance with current regulations regarding safety and health in the workplace.

Each employee and collaborator must pay the maximum attention in the performance of their activities, strictly observing all the safety and prevention measures established, to avoid any possible risk for themselves or for their collaborators and colleagues.

#### 4.5 Development and training of employees and associates

All the professional skills present in the structure are enhanced through the use of levers for the development and growth of human resources. To this end, Acciaieria Arvedi's corporate policies are aimed at creating and maintaining the conditions necessary for the skills and knowledge of each employee and associate to be enhanced and expanded.

Acciaieria Arvedi values and tends to the development of the skills and abilities of employees and collaborators through the organisation of training activities and professional updating. Each employee and associate shall carry out the afore-said activities with diligence and report any needs for further or specific activities in order to allow the adoption of the necessary initiatives by the Company.

#### 4.6 Duties of employees and associates

Acciaieria Arvedi's employees and associates must act loyally in order to comply with the obligations entered into in the employment contract and the provisions of the Code, ensuring the required performance.





#### 4.6.1 Information management

Employees or associates must be familiar with and implement the provisions of the Company's information security policies to ensure the integrity, confidentiality and availability of information.

#### 4.6.2 Work environment

Employees and associates shall collaborate mutually to achieve common results and are committed to creating a serene, stimulating and gratifying work environment.

Within the work environment employees and associates shall conduct themselves seriously, orderly and in a decorous way.

The Company demands that in internal work relations no episodes of harassment or intolerance occur.

#### 4.6.3 Use of company equipment and structures

Acciaieria Arvedi's employees and associates are required to work diligently to protect corporate assets, through responsible behaviour and in line with the operating procedures governing their use. In particular, Acciaieria Arvedi's employees and associates are responsible for the protection of the company assets entrusted to him and therefore they must:

- use them with due care and diligence;
- avoid misuse that may cause damage or reduction of efficiency or otherwise contrary to the interest of the Company.

With regard to computer applications, all employees and associates are obliged to:

- scrupulously adopt the provisions of company policies and procedures, so as not to compromise the functionality and protection of information systems;
- not send e-mail messages that may cause offence to a person and/or damage the corporate image;
- use Internet sites that are exclusively related and useful to the performance of their main activity, with specific reference to the offences provided for by (It.) Law 48/2008 as amended.

Under no circumstances is it allowed to use company assets, in particular IT and web resources, for purposes contrary to mandatory rules of law, public order or morality, as well as to commit or induce the commission of crimes or racial hatred, the exaltation of violence or the violation of human rights.

Employees and associates shall not be allowed to make audiovisual, electronic, paper or photographic recordings or reproductions of company documents, except in cases where these activities are part of the normal carrying out of the functions entrusted to them.

#### 4.6.4 Alcohol and drugs; smoking

The use of drugs and the consumption of alcohol in the workplace is prohibited.

Without prejudice to the legal provisions on smoking in the workplace, the Company will pay particular attention to the needs of those who ask to be preserved from contact with "passive smoking" in their workplace.





#### 4.6.5 Collateral activities

The carrying out of collateral activities by employees and collaborators is allowed in so far as they do not prejudice the carrying out by the same of their work activities in favour of the Company.

Employees and associates shall in any case abstain from carrying out collateral activities (even unpaid ones) that conflict with their specific obligations towards Acciaieria Arvedi.

#### 4.7 Relations with associates

Employees (including consultants, representatives, intermediaries, agents, etc.) are asked to comply with the principles contained in the Code. To this end, each employee, in relation to their duties, shall:

- observe the principles and internal procedures for selecting and managing relations with associates;
- · select only qualified persons and companies;
- take into account any information on the appropriateness of using certain employees;
- promptly report possible violations of the Code by associates to their superior;
- include in external collaboration contracts, when provided for in the procedures, the express obligation to abide by the principles of the Code.

In any event, the remuneration to be paid shall be exclusively commensurate with the performance specified in the contract and payments may not be made to a party other than the other party to the contract or in a third country other than that of the parties or of performance of the contract.





#### 5 SYSTEM OF CONTROL AND WAYS OF IMPLEMENTING THE CODE OF ETHICS

#### 5.1 Control system

It is Acciaieria Arvedi's policy to disseminate a culture characterised by an awareness of the existence of controls at various levels, internal and external, understood as tools that contribute to improving efficiency.

Internal controls are defined as all the tools necessary or useful to direct, manage and verify the company's activities with the aim of ensuring compliance with laws and company procedures, protecting company assets, efficiently managing activities and providing accurate and complete accounting and financial data.

The internal control system must reasonably ensure:

- compliance with the applicable laws, procedures and the company's Code of Ethics;
- · compliance with company strategies and policies;
- the achievement of the objectives set;
- the protection of company assets, both tangible and intangible;
- the effectiveness and efficiency of business management;
- the reliability of internal and external accounting and management information.

The responsibility for implementing an effective internal control system is common to every level of the organisational structure; consequently, all Acciaieria Arvedi's employees and associates, within the scope of their functions, are responsible for the definition and proper functioning of the control system.

The following bodies are responsible for verifying the presence, effectiveness and functionality of the control system:

- the Board of Statutory Auditors;
- the Supervisory Body;
- the Group Internal Auditing Department;
- the Group Compliance and Governance Department;
- the Quality Assurance Department;
- the Risk Manager.

#### 5.2 Tasks of the Supervisory Body in the implementation and control of the Code of Ethics

With regard to the Code of Ethics, the Supervisory Board has the following tasks:

- periodically reporting to the Board of Directors on the implementation of the activities carried out, pointing out any significant breaches of the Code;
- expressing opinions on the consistency of the most relevant Company policies and procedures with the Code of Ethics;
- reporting the need for modifications of the Code as laws evolve;
- taking steps, with the support of the competent corporate functions, for the periodic review of the Code of Ethics.

To this end, the Supervisory Board assesses:

- the communication and ethical training plans of stakeholders;
- the criticalities that emerged from the activity of verifying compliance with the Code of Ethics.





In addition, the Supervisory Board is assigned the following tasks:

- monitoring initiatives to disseminate knowledge and understanding of the Code of Ethics. In particular: ensuring the development of ethical communication and training activities; analysing proposed revisions of corporate policies and procedures with a significant impact on corporate ethics and preparing solution hypotheses to be submitted to the internal control committee for evaluation;
- receiving and analysing reports of violations of the Code of Ethics;
- ensuring and assisting those who report behaviour that does not conform with the Code, protecting them from pressure, interference, intimidation and reprisal;
- proposing to the Board of Directors any amendments and additions to be made to the Code of Ethics.

These activities are carried out with the support of the internal control and corporate departments concerned and, in addition, with free access to all documentation deemed useful.

#### 5.3 Communication and training

The Code of Ethics is brought to the attention of stakeholders through appropriate communication activities.

In order to ensure that the Code of Ethics is correctly understood by all the Company's employees and associates, Acciaieria Arvedi's Human Resources Department prepares and implements, also based on the indications of the head of the Supervisory Board, an annual training plan aimed at fostering awareness of the principles and ethical standards. The training initiatives are differentiated according to the role and responsibility of the employees and associates; for new recruits, a special training programme is planned that illustrates the contents of the Code, compliance with which is required.

#### 5.4 Reports of stakeholders

Acciaieria Arvedi establishes communication channels through which all stakeholders can address their reports. In particular, from the Company's website (<a href="www.arvedi.it">www.arvedi.it</a>) it is possible to access the whistleblowing web platform made available by the Arvedi Group. This system allows stakeholders to report potentially unlawful conduct, while guaranteeing the protection of the reporting person, in terms of confidentiality and non-retaliation, in accordance with European and Italian law.

Alternatively, all stakeholders may report, in writing and not anonymously, any violation or suspected violation of the Code of Ethics to Acciaieria Arvedi's Supervisory Body, which, in case of well-founded report, will analyse it by carrying out and/or requesting all necessary investigations.

Acciaieria Arvedi's Supervisory Board acts in such a way as to protect whistleblowers against any type of retaliation intended as an act that could give rise even to the mere suspicion of being a form of discrimination or penalisation (for example, for suppliers: interruption of business relations, for employees: failure to promote, etc.). The confidentiality of the reporting person's identity is also ensured, without prejudice to legal obligations.







## **AcciaieriaArvedi**

Acciaieria Arvedi S.p.A.
Registered Office
Viale E. Forlanini, 23 - 20134
Milan, Italy
Tel. +39 0372-4781
Share Capital € 112.900.000 fully paid up
Tax Code 00910070192
VAT 11852670154
Registr. Reg. Comp. 00910070192
Subject to management and coordination
of Finarvedi S.p.A.

www.arvedi.it

